BUNINYONG BOWLING CLUB Incorporated

ILLEGAL DRUGS POLICY

Purpose

Buninyong Bowling Club (BBC) does not allow the use, distribution or selling of illegal drugs by any club member or any visitors within our club's jurisdiction. This policy reflects our club's commitment to protecting the health, safety and wellbeing of all persons associated with the club and all persons in attendance at club activities.

The purpose of this policy is to ensure the club committee and club members understand the club's position regarding illegal drugs and its response to drug-related incidents within its jurisdiction.

Extent of this Policy

This policy refers to illegal drugs only, which are defined as "a substance that is not permitted to be taken or used according to state or national laws." This policy does not apply to pharmaceutical drugs or performance enhancing drugs (unless they are captured in the above definition).

This policy applies to all club members and visitors to our club. The policy applies whenever the individual is taking part in activities under the club's jurisdiction. This includes our club's facilities, games, matches, training, events and trips organised by the club.

Private behaviour of members is not included in this policy as the club cannot be responsible for the behaviour of its members outside our club's jurisdiction; however, this policy will apply whenever an individual is wearing a part of the official club uniform which would identify them as being a representative of the club.

General

Our club will:

- Promote the policy to everyone within our club.
- Promote and role model expected standards of behaviours at all times.
- Appoint and support appropriate persons such as mentors to lead the initial response, investigation and action for all illegal drug-related incidents.
- Respond to breaches of this policy discreetly and in a timely manner.
- Investigate all apparent, or alleged, breaches of this policy and take action after all relevant facts and circumstances are known.
- Ensure all responses and actions will reflect the club's duty of care to members and visitors.

Individuals will:

- Comply with the policy.
- Promote and role model expected standards of behaviours at all times.
- Be responsible and accountable for their behaviour.
- Alert club officials with any concern about illegal drug use within the club.
- Honour our commitment to the health, safety and welfare of all of our members.

Responding to Illegal Drugs

Privacy

Where possible, the investigation of illegal drug-related concerns or incidents will remain confidential. BBC will always act with discretion and subject to its right to contact the Police if necessary, the club will maintain the privacy of those involved as far as possible.

Club members will be informed about the incident on a need-to-know basis only.

Investigating the concern or incident

The Member Protection Information Officer (MPIO) will liaise with the President to investigate all illegal drug-related concerns or incidents in a timely and discreet manner. Once all relevant facts and circumstances are known, the President will recommend appropriate approaches and/or disciplinary measures to the club committee based on the guiding principles outlined in this policy.

Response

When responding to an illegal drug-related concern or incident, the responses by the club will focus on the safety and welfare of those directly and indirectly involved. All responses will reflect the club's duty of care to members and visitors.

All illegal drug-related concerns or incidents should be discussed with the club's President and the MPIO as soon as possible. They will document the issue using the incident register and investigate the concern/incident further.

If illegal drugs are being distributed or sold on the club's premises by a member or visitor of any age, the President will contact the local police to seek their advice.

If illegal drugs are found within the club's jurisdiction the President will contact local police to seek their advice and expertise on how they can be disposed of safely.

Illegal drug use by a member under 18 years

Where the club identifies that a person under the age of 18 years is involved in illegal drug use the club will:

- Inform the individual that the President or relevant committee member may contact the parent or guardian to discuss the incident if it is appropriate and safe to do so.
- Contact the parent or guardian to discuss, unless, informing the parent or guardian would put the individual at risk of greater harm.
- In the case of a member of a visiting club in this instance, BBC will inform the visiting club.

Non-compliance

Our club will respond to all breaches of this policy. Any disciplinary measures imposed under our policy must:

- Be fair and reasonable and will focus on the safety and welfare of those involved.
- Be based on the evidence and information gathered and the impact on the club, other members, players, patrons, visitors and the community.
- Take into account the age and personal circumstances of the people involved.
- Take into account whether the incident involved personal use of an illegal drug and/or the supply of an illegal drug to other people.

Policy Promotion

The club will promote the Illegal Drugs policy regularly by:

- Educating members, volunteers and guests about our policy and its benefits.
- Ensuring this policy is easily accessible and is promoted via our website, newsletters, social media and announcements during events and functions.

Approved By: *Board of the Buninyong Bowling Club*

Endorsed By: *BBC Board meeting, 14th September, 2026*

Date for Review: *September, 2029*