BUNINYONG BOWLING CLUB Incorporated

ALCOHOL MANAGEMENT POLICY

Purpose

This policy outlines our procedures for a balanced and responsible approach to the service, supply, consumption and promotion of alcohol at club games, special events, functions and other club-related activities. It represents our club's commitment to its members, volunteers and visitors, acknowledging the role that sporting clubs and associations play in building strong and healthy communities.

This policy will help to ensure our club:

- Meets its duty of care in relation to the health and safety of our members, volunteers and visitors who attend any club games, special events, functions and other activities where alcohol may be consumed.
- Upholds the reputation of our club, our sponsors and partners.
- Understands the risks associated with alcohol misuse and our role in minimising this risk.
- Complies with a valid liquor licence and associated terms and conditions.

Rationale

Buninyong Bowling Club recognises the legal responsibilities and the financial and social benefits of holding and operating a liquor licence in the community. Level 3 Accreditation under the *Good Sports* program requires us to implement practices and policies regarding the responsible management of alcohol. As such, we will adhere to liquor licensing laws and the criteria of the *Good Sports* program.

General Principles

A risk management approach will be taken in planning events and activities involving the sale, supply or consumption of alcohol. Such events and activities will be conducted and managed in a manner consistent with liquor licensing legislation and this policy.

Conduct Expectations

Whilst engaging in club activities**,** members, volunteers and visitors**:**

- Will accept responsibility for their own behaviour, take a responsible approach and use good judgment when alcohol is available.
- Will encourage and assist others to use good judgment when alcohol is available.
- Will not compete, train, coach or officiate if affected by alcohol.
- Will not provide, encourage or allow people aged under 18 years to consume alcohol.
- Will not participate, pressure anyone or encourage excessive or rapid consumption of alcohol (including drinking competitions).
- Will not provide alcohol only as an award to a player or official for any reason.
- Will not post images on social media of themselves or others drinking alcohol irresponsibly at club-related activities.

Alcohol Management

Our club will ensure that:

- A current and appropriate liquor licence is maintained.
- The club's liquor licence and relevant documents, including mandated liquor licence signage, are always on display within the bar area.
- The names of Responsible Service of Alcohol (RSA) trained personnel will be displayed near the bar.

- Information posters about 'Standard Drink measures' will be displayed prominently near where alcohol is served.
- An Incident Register will be maintained and any alcohol-related incidents will be recorded.
- Food will be available when alcohol is served for more than 90 minutes and more than 15 people are present. Healthy food options will be provided, where possible.
- Alcohol is not advertised, promoted, served or consumed at junior games, events, functions or activities.

Service of Alcohol

Alcohol will be served according to the legal and moral requirements of the club's Liquor Licence with the safety and wellbeing of patrons as the priority.

- The club will aim to only have RSA trained personnel serve alcohol, (but as a minimum will have at least one RSA trained coordinator on the premises when alcohol is being served).
- People under 18 will not serve alcohol
- The club does not encourage excessive or rapid consumption of alcohol.
- Standard drink measures are used for non pre-packaged alcohol (eg. Drinks in glasses), where possible.
- Servers are aware of standard drink sizes and are competent in measuring standard drinks.
- The service of double measures of spirits will not be permitted.

Intoxicated Patrons

For the purposes of this policy, a person is defined as in a **state of intoxication** if his or her speech, balance, co-ordination or behaviour is noticeably affected and there are reasonable grounds for believing that this is the result of the consumption of alcohol.

- Intoxicated people will not be permitted to enter our club premises.
- Alcohol will not be served to any person who is or appears intoxicated.
- Servers will follow RSA training procedures when refusing service to an intoxicated person.
- If a person becomes intoxicated (and is **not** putting other people at risk with their behaviour) the person will not be served alcohol but will be provided with water and options for safe transport home from our club, where available.
- If a person becomes intoxicated (and **is** putting other people at risk due to their behaviour) the person will be asked to leave our club premises immediately and offered safe transport options, where available. Police may also be contacted to remove the person, if required.
- Any alcohol-related incident and any action taken will be recorded in our club's incident register.

Underage Drinking

- Alcohol will not be served to persons aged under 18
- Bar personnel and committee members will ask for proof of age whenever necessary or whenever in doubt
- Only photo IDs will be accepted as 'proof of age'

Alcohol Alternatives / Low Alcohol Drinks

Our club recognises that not all club members may drink alcohol and alcohol is not the only revenue stream available. Our club actively encourages the sale of alternative products to that of alcohol and will ensure that:

- Water is provided free of charge (where available).
- At least four non-alcoholic drinks and one low-alcoholic drink option are always available and priced at least 10% cheaper than the cheapest full strength drink. Healthy drink options will be provided, where possible.

- Non-alcoholic drinks are clearly visible and adequate in variety and supply.

Safe Transport

Our club recognises that driving under the influence of alcohol and/or drugs is hazardous to individuals and the wider community. Accordingly, our club implements a Safe Transport Policy that is reviewed regularly in conjunction with this Alcohol Management Policy. We ask that all attendees at our functions plan their transport requirements to ensure they arrive home safely and prevent driving under the influence of alcohol.

Club Trips

The club will monitor and ensure any club trips strictly adhere to responsible behaviour and alcohol consumption in accordance with the principles of this policy and the aims of the club.

Non Compliance

All club Board and committee members will enforce the alcohol management policy and any non-compliance, particularly in relation to Licencing Laws and will be handled according to the following process:

- Explanation of the club policy to the person(s) concerned, including identification of the section of policy not being complied with, and
- Continued non-compliance with the policy should be handled by at least two Board / committee members who will use their discretion as to the action taken, which may include asking the person(s) to leave the club facilities or function

Committee Policy Management

The presence of Board / authorised Bar Team members is essential to ensure the operation of the bar and compliance with this policy. At least one Board / authorised Bar team member who is RSA trained is required to be present at all club functions when the bar is open.

Policy Promotion

Our club will:

- Educate members, volunteers and guests about our policy and its benefits.
- Ensure this policy is easily accessible and is promoted via our website, newsletters, social media and announcements during events and functions.

Approved By:	*Board of the Buninyong Bowling Club*
Endorsed By:	*BBC Board meeting, 14th September, 2026*
Date for Review:	*September, 2029*